

Job Brief

We are looking for an experienced and dedicated Public Works Director to join our team.

The Public Works Director will be responsible for managing and overseeing public and environmental service programs, as well as infrastructure development.

The job includes planning and directing the activities of the Public Works Department including engineering, streets, parks, water, and waste disposal systems.

Responsibilities

Plan, organize, and direct the activities of the Public Works Department

- Prepare and administer the department budget
- Ensure compliance with federal, state, and local regulations
- Plan and implement projects to maintain and improve infrastructure
- Coordinate with other city departments, agencies, and contractors
- Represent the Public Works Department at council meetings
- Respond to public or other inquiries relative to department activities
- Recruit, manage and develop public works staff
- Develop and implement department policies and standards
- Prepare public works plan and oversee its execution

Qualifications

- Proven experience in public works or civil engineering
- Knowledge of public works administration and budgeting
- Excellent leadership and management skills
- Strong communication and public speaking skills
- Familiarity with local, state, and federal regulations
- Experience with project management and planning